

REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

REGION DE L'OUEST

SECRETARIAT GENERAL

COMMISSION INTERNE DE PASSATION DES MARCHES
PUBLICS

STRUCTURE INTERNE DE GESTION ADMINISTRATIVE
DES MARCHES PUBLICS
B.P: 1112 Bafoussam



REPUBLIC OF CAMEROON
Peace – Work – Fatherland

WEST REGION

GENERAL SECRETARIATE

TENDER'S BOARD

INTERNAL PUBLICS CONTRACT ADMINISTRATIVES
MANAGEMENT ENTITY
B.P: 1112 Bafoussam

OPEN NATIONAL INVITATION TO TENDER UNDER EMERGENCY PROCEDURE
N° 21 /AONO/RO/PCR/CIPM-BEC OF 17 AOUT 2026 FOR THE CONTINUATION
OF WORK RELATED TO THE CONSTRUCTION OF A ONE STOREY-BUILDING HOUSING FOUR
CLASSROOMS, OFFICE AND TOILET AT THE GOVERNMENT TECHNICAL HIGH SCHOOL OF
DJEDEM.

FUNDING: WEST REGIONAL COUNCIL PIB FOR 2026 FINANCIAL YEAR

1. Subject of the invitation to tender

Within the framework of the implementation of its development policy and improvement in the consumption of investment credits the President of the Regional Council hereby launches an invitation to open national invitation to tender for the continuation of work related to the construction of a one storey-building housing four classrooms, office and toilet at the government technical high school of Djebem.

2. Scope of service

The service, subject of this invitation to tender consists of:

- preliminary work;
- earthworks;
- laying of foundations;
- construction work;
- installation of wood and metal fixtures;
- electrical work;
- plumbing work;
- roof framing and covering;
- painting;
- furnishing (if applicable).

3. Tranches/Allotment

The works are subdivided into a single lot as defined above.

4. Estimated cost

The estimated cost of the operation following preliminary studies is thirty-five million
(35 000 000) CFA Francs.

5. Estimated execution deadline

The maximum time frame provided for by the Project Owner or Delegated Project Owner for the execution of works subject of this invitation to tender shall be four (04) months.

Note: this period shall run from the date of notification of the work start order.

6. Participation and origin

Participation in this call for tenders is open on equal terms to Cameroonian companies with proven experience in the field of buildings and public works of category A, B, C, or D.

7. Funding

The work covered by this call for tenders is financed by the West Regional Council PiB, for the 2026 financial year under budget line items No. 60 27 291 1 32090005 041146421-JB04155.

8. Bidding method

The mode of submission selected for this consultation is ON LINE: The submission procedure is entirely online via the COLEPS platform at <https://www.marchespublics.cm>.

9. Bid bond

In the context of this call for tenders, companies are exempt from submitting a bid bond in accordance with circular letter No. 000014 of July 23, 2025, from the Minister Delegate to the Presidency of the Republic in charge of Public Procurement, concerning the procedures for the establishment, deposit, safekeeping, release, and return of the bond and the execution of guarantees in public contracts in its point 7(c), which states that bidders as well as companies holding purchase orders may be exempted from bid bonds, final bonds, or performance bonds at the initiative of the Contracting Authority or the Delegated Contracting Authority; provided that this exemption is specified in the tender documents.

10. Consultation of Tender File

The hard copy of the file may be consulted free of charge during working hours in the services of the PO/DPO at The West Regional Council Publics Contract Administrative Management Entity as soon as this notice is published.

It may equally be consulted *online on the COLEPS platform* at the following addresses: <http://www.marchespublics.cm> and <http://www.publiccontracts.cm> on the ARMP website (www.armp.cm) or on any other electronic communication means indicated by the Project Owner.

11. Acquisition of tender file

The hard copy of the file may be obtained from The West Regional Council Publics Contract Administrative Management Entity as soon as this notice is published against payment of a non-refundable sum of **fifty thousand (50 000) CFA Francs**, at the Regional Treasurer at SOCADA behind Toket Stadium.

It is equally possible to obtain the electronic version of the Tender File by downloading it free of charge through the addresses indicated above. However, online or physical submission is subject to the payment of Tender File purchase fees.

12. Submission of bids

Any bid written in French or English must be submitted by the bidder on the COLEPS platform no later than 11 SEPT 2026 at 10:00 a.m. A backup copy of the bid saved on a USB key or CD/DVD must be submitted to the Internal Administrative Management Structure of the West Regional Council in a sealed envelope with a clear and legible indication "**backup copy**," in addition to the following statement within the specified deadlines, with the mention:

OPEN NATIONAL INVITATION TO TENDER UNDER EMERGENCY PROCEDURE
N° 21 /AONO/RO/PCR/CIPM-BEC OF 17 AOÛT 2026 FOR THE CONTINUATION
OF WORK RELATED TO THE CONSTRUCTION OF A ONE STOREY-BUILDING HOUSING FOUR

CLASSROOMS, OFFICE AND TOILET AT THE GOVERNMENT TECHNICAL HIGH SCHOOL OF DJEBEM.

« Back-up copy »

"To be opened only during the bid-opening session"

File sizes and formats

For online submission, the maximum sizes of the documents that will be transmitted via the platform and constitute the bidder's submission are as follows:

- 5 MB for the Administrative Offer;
- 15 MB for the Technical Offer;
- 5 MB for the Financial Offer.

The accepted formats are:

- PDF format for text documents;
- JPEG for images.

Bidders should use compression software to possibly reduce the size of files to be transmitted.

Submissions received after the deadline will be deemed inadmissible.

13. Admissibility of bids

The administrative documents, technical offer, and financial offer must be placed in separate envelopes and submitted in a sealed package.

The following will be deemed inadmissible by the Contracting Authority:

- Bids bearing information on the identity of the bidder;
- Bids received after the deadline for submission;
- Bids not complying with the submission procedure;
- Bids without indication of the identity of the Tender.

Any incomplete bid not in accordance with the requirements of the Tender Documents will be declared inadmissible.

Each candidate must present the original receipt for the purchase of the Tender Documents when submitting the backup copy.

Note: The request for the original documents may be made at any time and at each stage of the procurement process, and failure to provide them may result in the disqualification of the candidate.

14. Opening of bids

14.1 The opening of the bids will take place in one session; it will be held on **11 SEPT 2026** at 11:00 AM by the Tender's Board attached to the President of the Regional Council, in the conference Room of the West Regional Council. Only the bidders may attend this opening session or be represented by a single person of their choice duly authorized, even in the case of a consortium of companies. Under penalty of rejection, the required administrative dossier documents must be provided in original form or as copies certified true by the issuing office or the competent administrative authority, in accordance with the provisions of the Particular Regulations of the Call for Tenders. They must be dated within the last three (03) months or have been issued after the date of signing of the Call for Tenders notice. In the event of the absence or non-compliance of any document in the administrative dossier during the opening of the bids, after a 48-hour period granted by the Commission, the offer will be rejected. [The opening must take place no later than one hour after the deadline for receipt of bids set in the Call for Tenders Dossier].

14.2 Submission of discounts by bidders (all Tenders and Quotations).

- To be accepted, discounts must be stated in both words and figures at the time of bid opening.
- Handwritten discounts (or those submitted in a format different from the rest of the bidder's offer) will not be accepted.
- Proof of the discount granted by a bidder must be attached to the minutes of the bid opening and to the CA report.

Proof of the discount granted by a bidder must be attached to the bid opening report and the SCA report.

15. Evaluation Criteria

15.1 Elimination Criteria

Failure to meet these criteria will result in the rejection of the bidder's offer. These include:

- ❖ The failure to produce, beyond 48 hours after the opening of the bids, a document from the administrative file (except the bid bond) ;
- ❖ false declarations, fraudulent schemes or forged documents;
- ❖ The absence of a sworn statement declaring no abandonment of projects in the past three years;
- ❖ Absence of a quantified unit price in the Financial Offer;
- ❖ A technical score below 70%, referring to the qualification threshold for technical offers;
- ❖ The absence of an element of the financial offer (the submission, the unit price schedule, the detailed estimate of quantities);
- ❖ The absence of the dated and signed integrity charter;
- ❖ absence of a financial capacity of eleven million six hundred and sixty-seven thousand (11 667 000) CFA Francs
- ❖ Having a project from a previous year that is still ongoing due to the company;
- ❖ Failure to submit the backup copy within the allotted deadlines;
- ❖ At the opening of bids, the bidder was not registered in the ARMP's tamper-proof register used for recording offers with the receipt numbers for the purchase of the tender file;
- ❖ At the opening of bids, the bidder was not registered in the ARMP's tamper-proof register used for recording offers with the receipt numbers for the purchase of the tender file;
- ❖ The absence of a dated and signed declaration of commitment to comply with environmental and social clauses;
- ❖ Failure to comply with the contract conditions.

15.2 Essential Criteria

The essential criteria for the qualification of bidders will include, as an indication:

- The presentation of the offer (3 criteria);
- The methodology (6 criteria);

16. Award

The Contracting Authority awards the contract to the bidder who has submitted an offer meeting the required technical and financial qualification criteria and whose financial offer is evaluated as the lowest, including, where applicable, any proposed discounts.

17. Maximum number of lots

Not applicable.

18. Validity period of bids

Bidders remain bound by their offer for ninety (90) days from the deadline set for the submission of bids.

19. Additional Information

Additional information can be obtained during business hours at the Internal Public Procurement Structure of the Western Regional Council, by phone: (+237) 690 90 36 43 - 672 77 72 77, or online on the COLEPS platform at <http://www.marchespublics.cm> and <http://www.publiccontracts.cm>, or through any other electronic communication means indicated by the Contracting Authority.

20. Fight against corruption and malpractice

For any report of corrupt practices, acts of corruption, or malpractice, please call CONAC at 1517, the Public Procurement Authority (MINMAP) (SMS or call) at the numbers: (+237) 673 20 57 25 and 699 37 07 48, ARMP, or the MO at the number (237) 690 90 36 43 - 672 77 72 77.

Copy:

- GOVERNMENT/WEST;
- ARMP/WEST;
- MINMAP/WEST
- President CIPM/WEST
- Chrono

Bafoussam, **17 AOÛT 2026**

THE PRESIDENT OF THE WEST
REGIONAL COUNCIL



Mr. Jules Mlaire Focka Focka
Président du Conseil Régional de l'Ouest